Attendees: James Paulson - Chair, Travis Stovall – Vice Chair, Roy Rogers, Caryn Lilley, Pam Treece, Sara Ryan

Staff: Andrew McGough, Tricia Ryan, Patrick Gihring, Marcia Norrgard, Liza Morehead, Jenny Weller

Quorum was announced and meeting was called to order at 11:44.

**Consent Agenda Motion**

*Motion: Roy Rogers motioned to approve the consent agenda consisting of the September 2019 Minutes. Travis Stovall seconded the motion. Motion was unanimously approved.*

**2020 Strategic Plan**

James Paulson informed the committee that we had a meeting last week to look at SummerWorks strategic planning. Staff from Multnomah County and the City or Portland attended along with a couple Board members. We want to look at the program from a higher level to see what is working and not working and next steps to make the program better. It was agreed that we need to look at changing the dynamic and get more people work ready and more industry engagement. Instead of looking at how many youth we enroll. We might want to spend more effort and time to get people work ready.

Andrew McGough informed the Board that Kira Higgs, Straight Talk Strategy, is helping to facilitate SummerWorks and Youth Engagement goals and strategies. She is interviewing 10 Youth organizations who are involved in SummerWorks and connected to other City or County programs. We want to make sure programs are aligned and we create a continuum of experiences, especially for young people with many barriers. We will also have some listening and engagement sessions to make sure we’re hearing from as many folks as possible.

Portland Community College is scheduling listening sessions as they kick-off their strategic planning work. We might try to piggyback on that or do something similar. We will be training staff to conduct input sessions as part of their meetings with other organizations and stakeholders.

We have not received the final instructions from the State, but we believe we will have to do essentially the same process as we did last planning cycle.

**Program Performance Updates**

Tricia Ryan reviewed the enhancements we are making to present our data and reporting system, our new research analysis and labor market reports, along with other recent collateral.

At our Portland Metro Workforce Development Board meeting, we were asked what data we have, how do we report it, etc.? As a result, we added a new “Our Results” section to our website. We have included outcomes for Adult Job Seekers, Youth, and Grants and Initiatives.

The information, which is updated quarterly, is similar to the quarterly board report we use to provide demographics, highlights, outcomes, etc. We have also broken out information by WorkSource Centers. This information includes services provided, job seeker profile, and engagement rate – people who have moved onto
other service beyond “welcome”. This information provides our Board, partners and the public an idea of the work we are doing and the outcomes.

Ryan announced that the State has recognized our Self Sufficiency model as a best practice. They might pay for next report. This report is used by many agencies as a resource.

New industry sector posters have been designed and will be posted at each of the WorkSource centers. They are intended to provide labor market snapshots.

Ryan reviewed a draft of new collateral which addresses social challenges through workforce development. The report talks about target populations and specific grants that these populations are benefiting from and making an impact on the social issues in the Metro area.

Ryan reminded the Board that we have a regional Research and Analysis committee. The committee currently has 47 members who look at putting together data. This committee could be a resource for elected officials to pose questions and get data for analysis.

**Budget Review**

Marcia Norrgard announced that we had auditors on sight about 3 weeks ago. They commented that we are one of the most organized of their clients. This year they targeted WIOA and NW Promise grants to make sure we are doing all the technical things that are required.

Norrgard explained that with some grants we get the funds up front and spend it out a specific programs. We have changed the way we book the revenue and now record the income the year they are received. This will be a change on how we review our financials.

We have net income this year of over $500,000 mostly from the SNAP grant. These resources are reinvested back into the community. As we deploy it to the field it will be booked as an expense, but the revenue will have been recorded on prior financials.

**Other**

Andrew announced that the Washington County Commissioners board allocated $500,000 to Worksystems for pre-apprenticeship and other youth development services.

McGough and Commissioner Rogers are meeting with Clean Water Services. They are having a hard time finding workers to do environmental work. Employees are only required to have a High School diploma for a job that pays about $20/hr.

McGough announced that the Government Relations taskforce is meeting with Beaverton Mayors and staff on Friday.

We are putting together a letter to Governor Brown for a Short Session request to get $4.1 million back from last year.

**Public Comment**

There was no public comment.
Meeting was adjourned at 12:59p.m.
Worksystems Executive Committee
September 4, 2019
1618 SW 1st Ave., Suite 450
Portland, OR

Attendees: James Paulson - Chair, Travis Stovall – Vice Chair, Roy Rogers, Sara Ryan, Bob Tackett - via phone, Cupid Alexander

Staff: Andrew McGough, Patrick Gihring, Tricia Ryan, Jenny Weller

Quorum was announced and meeting was called to order at 11:47.

Consent Agenda Motion

Motion: Roy Rogers motioned to approve the consent agenda consisting of the June 2019 Minutes. Travis Stovall seconded the motion. Motion was unanimously approved.

Welcome – Announcements

James Paulson informed the Executive Committee that the Finance Committee continues to monitor the Worksystems line of credit which is used for SummerWorks payroll. The line of credit was set up to provide funds for payroll since we need to pay participants before we receive funds from partners/agencies.

2020 Strategic Plan

Andrew McGough distributed a draft of the 2020-2024 Workforce Development planning timeline, roles and schedule.

McGough reviewed the initial results of the Worksystems Workforce Development Plan survey. The survey was sent out to over 550 people. We got about a 24% response rate for the survey. The top respondents were from the private sector and community-based organizations.

- People are mainly familiar with WSI
- They feel our work is relevant
- 76% respondents felt the goals were about right
- Challenges were all over the map with funding being #1 and funding requirements being #2 and relationships with business #3
- Sectors were well represented

We have not had time to go through comments to look for common themes. We will go over those at the full Board meeting.

Next step is to roll this into a presentation at the October WDB meeting along with a facilitated conversation around the plan, goals and next steps.

“Ask” for Short Session

McGough discussed the work being done by the Government Relations taskforce. McGough and members of the taskforce have been meeting with local elected officials.
McGough, Chair Paulson, Sara Ryan and Patrick Gihring are meeting with House Speaker Tina Kotek tomorrow about the Omnibus Workforce funds. There is support to go back to legislature to see if we can get the $4.1 million put back into the budget. Portland Business Alliance wants to use this as one of their top priorities for the short session.

The Oregon Workforce Partnership is hiring a government relations person to represent WDB’s in Salem.

The Executive Committee discussed the need to give elected officials easy data points for our region. They also discussed drilling down to elected official districts.

**Engagement Opportunities**

McGough reviewed upcoming engagement opportunities.

Jenny Weller will resend the IQ Tour invitation.

**Other**

Paulson spoke at the recent BankWork$ graduation ceremony. The graduation was very meaningful to the participants and their families.

**Public Comment**

There was no public comment.

Meeting was adjourned at 12:43 p.m.
Attendees: James Paulson – Chair, Travis Stovall – Vice Chair, Roy Rogers, Andrea Valderrama, Carl Moyer, Bob Tackett, Caryn Lilley, Pam Treece

Staff: Andrew McGough, Marcia Norrgard, Patrick Gihring, Jenny Weller

Quorum was announced and meeting was called to order at 11:47.

Consent Agenda Motion

Motion: Pam Treece motioned to approve the consent agenda consisting of the March 2019 Minutes and the updated Code of Conduct. Caryn seconded the motion. Motion was unanimously approved.

Welcome

James Paulson thanked Roy Rogers for setting up the tour of the Hillsboro Sheriff’s office and Jail.

Budget

Andrew McGough explained that we are still working on the PY19 budget, so we are using this time to brief the board on the draft budget. He explained that we knew we would be getting some cuts but just received the final numbers from the State a few days ago.

McGough explained that Federal Resources have steadily declined over the years. In 2000 the State received over $60M. This year it’s $28M. These funds serve as the foundation of our budget. We have become more aggressive in diversifying our funding streams. However, over the past couple of years there have been no major Federal competitive grants and we don’t see any on the horizon.

The other challenge is that the Federal grants are large grants from $5 M to $12. We won’t see those large grants at the State and Local levels. However, it’s just as challenging to manage a large grant as it is to manage a small grant.

We have been able to have more carry-over as a result of large Federal grants. As the Federal grants have diminished, we have had to use the carry over. As a result, there will be less carry-over moving forward.

Some of our programs, such as SNAP 50/50, are growing but not fast enough to replace the reduction in Federal funding. Unfortunately, budget resources consider the number of people who are unemployed, but it doesn’t take into account the number of people who are under-employed or completely out of the labor market. It also doesn’t consider the skills-gap for jobs that are open.

McGough explained that we communicate the budget numbers with the providers prior to negotiating contracts. Our challenge is we don’t have enough resources to maintain the way we are organized. Continuity in funding levels is important to effectively provide and manage services.
Roy Rogers requested a 2-3-year trend/projection. We will schedule a meeting to have the Finance sub-committee take a deeper dive.

The Executive Committee discussed the need for messaging to provide a reflective piece of what trends have been to provide a more complete story.

- Make sure we include the 2020 Strategic planning in our messaging.
- What are the impacts on providers and clients? Important for decision makers to understand the impact on service delivery. Numbers come after we have the vision.
- Would like to hear from providers to hear what the impact the cuts will have on service delivery.
- Need early key messages going to legislative champions.
- Need to have conversations at the Local, State and Federal levels.

2020 Local Plan

In 2020 we are required to update our local plan. This will be an opportunity for us to engage with the community to see what kind of changes they’d like to see and what type of changes they are likely to see. The Committee requested we add the 2020 Strategic planning on each agenda.

Public Comment

There was no public comment.

Executive Session

The Board went into Executive Session to discuss employment contract at 12:45 p.m.

Meeting was adjourned at 1:00 p.m.
Worksystems Executive Committee  
May 10, 2019  
Hillsboro Sherriff’s Office  
215 SW Adams Ave.,  
Hillsboro, OR

Attendees: James Paulson – Chair, Roy Rogers, Carl Moyer, Bob Tackett, Pam Treece  
Executive Session Only Via Conference Call: Travis Stovall – Vice Chair, Caryn Lilley

Staff: Andrew McGough, Tricia Ryan, Patrick Gihring, Jenny Weller  
Guest: Holly Whittleton

Executive Session was held from 11:00 – 11:30 a.m.

*The Executive Committee will hold an executive session to review communication with legal counsel with regard to potential litigation. The executive session is being held pursuant to ORS 162.660(2)(h). This session is closed to the public.*

**Meeting Notes:**

Sherriff Koch and his staff provided an overview of the Sheriff’s office and Hillsboro Jail. One of their goals is to make education available to inmates. As a result of a re-entry (LEAP) grant that Worksystems received 3 years ago, they were able to partner with Worksystems to provide inmates a career coach to help bridge the gap between the inside and outside. The program resulted in a 50% reduction in recidivism. The Oregon Employment Department continues to provide a staff person to help inmates register with WorkSource Oregon, take the NCRC tests and help them navigate the system so they know what options and/or opportunities are available to them.

The group was then taken on a tour of the facility.

Meeting was adjourned at 12:47 p.m.
Attendees: James Paulson – Chair, Travis Stovall – Vice Chair, Roy Rogers, Andrea Valderrama, Carl Moyer, Bob Tackett, Caryn Lilley, Pam Treece

Staff: Andrew McGough, Marcia Norrgard, Patrick Gihring, Jenny Weller

Quorum was announced and meeting was called to order at 11:47.

Consent Agenda Motion

Motion: Pam Treece motioned to approve the February 2019 meeting minutes. Caryn Lilley seconded the motion. Motion was unanimously approved.

Dislocated Worker (DW) fund

Andrew McGough explained that the State found an additional $472,000 in Dislocated Worker (DW) funds that need to be spent by June 30, 2019. In the past, the Board has authorized us to transferred DW funds to adult funds for flexibility. DW workers are still served since they are also eligible for adult funds. Dislocated Workers are prioritized as needed. McGough recommended the Board approve the transfer the funds.

Motion: Travis Stovall motioned to transfer additional funds from the DW to Adult funds. Pam Treece seconded the motion. Motion was unanimously approved.

National Fund for Workforce Solutions

McGough provided an overview on the National Fund for Workforce Solutions (NFWS). NFWS works with leaders in business, education, philanthropy, and workforce development nationally to invest in and scale innovative models that connect individuals to in-demand skills, generate good jobs, and help American business find and develop the talent critical for their success. They support peer-learning across its network, assists collaboratives in growing and sustaining their regional workforce development strategies, and distributes philanthropic and public resources for workforce development projects. McGough applied to have Worksystems become part of the collaborative and we were accepted. We can now apply for grants and we can also send them information about projects/programs we are working on and get a discussion going with grantors. JP Morgan has already been in touch about our SummerWorks program.

Legislative Update

Prosperity 1000 - Representative Reardon has reintroduced the Prosperity 1000 – HB 2310 as a state-wide initiative. The focus is on TANF participants to help them get trained for high-demand, high-wage careers in targeted industry sectors. McGough and a couple partners will be providing testimony supporting the HB. This initiative provides a more direct access through the Department of Human Services (DHS). Our goal is to continue to build relationships with DHS and legislators so they look to Workforce Development Boards (WDBs) to help solve workforce issues. We are working with DHS to provide childcare in conjunction with training. We are running a pilot with them this year. $5M is tied to a matching grant so it could be a total of $8M. We are currently finalizing the language and will look for support with local government affairs staff, agencies,
partners, businesses, etc. McGough is on a panel at the upcoming East Metro Economic Alliance (EMEA) Prosperity forum where he will be discussing Prosperity 1000.

Data –EcoNW has been hired to provide a review of the SummerWorks program. While there is national data to support the importance of summer jobs, having an independent source providing localized data and outcomes will be very helpful.

We want to be the “go-to” source for workforce information and data. We should have data and reports that can be replicated.

McGough announced that we have hired a new Research & Data Analyst, Liza Morehead. She is currently the Director of Metropolitan Studies at Portland State University. She comes with a lot of research depth and capability.

LEO Outreach – McGough, Paulson and Tackett met with Commissioner Fish to provide an overview of Worksystems and workforce development efforts. Meetings with Commissioner Eudaly and Commissioner Hardesty have also been schedule. We will set up meetings with Multnomah County Commissioner next followed by meetings with Washington County Commissioners.

Eastside WorkSource Center – The WorkSource Center on 181st & Stark is going to move to a new building located a few blocks from their current location. The idea is to bring in multiple partners to provide complimentary services. We will provide a convening role to help determine what other services should be at the centers.

Public Comment

Janet LaBar will be one of the speakers at the combined Board meeting in April meeting at PGE on 4/12/19. Boards from Worksystems, Clackamas Workforce Partnership and Workforce SW Washington. These regions make up the Columbia Willamette Workforce Collaborative (CWWC).

Travis Stovall commented that they interviewed a woman who went through one of the code academies. The challenge is she has never coded before so there is still a gap in work experience and skill development. It is difficult for small companies to provide skill development for new staff. He was wondering if there is a potential solution in filling the gap. McGough explained that this is the same conversation we’ve had in the tech community. Patrick Gihring referenced our on-the-job (OJT) training funds and thought it might be a good match. Gihring will send out more information about OJT.

Since many the committee members will not be available on May 1, we will look at moving the meeting the following week.

Westside Economic Alliance is doing work with clean water services “Growing Up”. It’s focused on diversity, equity and inclusion issues. There might be some crossovers in workforce issues.

Meeting was adjourned at 12:45p.m.
Worksystems Executive Committee
February 6, 2019
1618 SW 1st Ave., Suite 450
Portland, OR

Attendees: James Paulson, Travis Stovall, Susheela Jayapal, Andrea Valderrama, Caryn Lilley (conf call)

Staff: Andrew McGough, Tricia Ryan, Marcia Norrgard, Patrick Gihring, Jenny Weller

Meeting was called to order at 11:47. Quorum was announced at 12:30.

Miscellaneous:

**2019 Conferences** – Andrew reviewed the 2019 Conference options.

- NAWB is once again over Spring Break. As a result, airfare has increased. Board discussed looking at going to NAWB next year.
- Portland Business Alliance Legislative Conference – great access to elected officials. James and Andrea expressed interest in attending.
- Greater Portland Inc. Best Practice Trip - focus on regional practices. Andrea is going to check to see if Mayor Wheeler is attending
- California Workforce Alliance – very focused on California. Lots of good information and a chance for the Board to connect
- Oregon Workforce Partnership – opportunity to see what others around the State are doing. The conference was a success last year. Board members can go for both days or just one day since it is in Eugene. Will send more information when it is available.

Conference information will be sent to the Executive Committee. Committee members need to let Jenny know if they’d like to attend one of the conferences.

**April Board meeting**

The Columbia Willamette Workforce Collaborative (CWWC) is proposing a joint board meeting on 4/12/19 from 7:30 – 10:00 a.m. at PGE. The CWWC consists of the Boards from Worksystems, SW Washington Board (SWS) and Clackamas Workforce Partnership (CWP). The goal of the meeting is to reintroduce the CWWC partnership to the boards. The is a good opportunity for LEOs to come in and help drive the agenda.

**Outreach to Elected Officials & Staff:**

McGough explained that there has been a lot of turnover of the local elected officials over the last couple of years. He is putting together a Worksystems introductory presentation binder which provides an introduction to Worksystems along with supporting documents. The goal is to meet one-on-one with our local elected officials to hear from them and to introduce them to the work we do in the community. Worksystems would like to be viewed as an extension of the government as it relates to workforce development. We have expertise in workforce developments and proven success in leveraging resources and achieving results.
McGough will start with City of Portland Commissioners around the end of February or early March. Susheela Jayapal and Sara Ryan will help get something on the calendar with Multnomah County Commissioners.

Budget Review

Marcia Norrgard reviewed the proposed revised PY18 budget.

Norrgard explained that we had more carryover for adult allocations than anticipated. We also had increased funding for dislocated workers. The youth carryover was $285,000 less than projected. Some funds overlap so we are able to take some funds different funding streams to cover the decrease. As a result, there should not be a decrease in number of youths served.

In the past, we reallocated a portion of the Dislocated Worker (DW) funds to Adult funds. We need to take a look at transferring funds again.

Tech Rise – Launch Code pulled out of market and we’ve had to come up with a new plan. We have submitted a no-cost extension to the Department of Labor (DOL).

The NW Promise grant focuses on health occupations. There has been a lot of co-enrollment and mixing of funds. We use FIFO in spending of funds.

Currently, we don’t have any competitive grants past 2020. They currently represent about 26% of our budget. We need to look at new revenue sources. There are currently no new large Federal grants on the horizon.

The funding from the State of Oregon increased $1M. We also have several new small grants adding up to $400,000

82% of our funds goes toward community investments. Our admin costs represent just 8% of budget. 82% goes to community investments.

The Board discussed the budget.

Motion: James Paulson motioned to approve the revised budget. Travis Stovall seconded the motion. Approved.

Marcia explained that we need to do an RFP for audit services. Asked if anyone would like to participate.

Consent Agenda Motion

Motion: Travis Stovall motioned to approve the December 2018 meeting minutes. Andrea Valderrama seconded the motion. The committee requested confirmation of attendee. Motion was unanimously approved pending attendee confirmation.

Public Comment
The was no public comment.

Meeting was adjourned at 12:58 p.m.
Attendees: James Paulson – Chair, Travis Stovall – Vice Chair, Roy Rogers, Andrea Valderrama, Pam Treece, Caryn Lilley

Staff: Andrew McGough, Tricia Ryan, Marcia Norrgard, Patrick Gihring, Jenny Weller

Guest: Kris Olivera – Kern & Thompson CPAs

Quorum was announced. Meeting was called to order at 11:50

Consent Agenda Motion

Motion: Roy Rogers motioned to approve the November 2018 meeting minutes. Pam Treece seconded the motion. Motion was unanimously approved.

Audit Review

Marcia Norrgard introduced Kris Olivera and explained that we had one of the smoothest audits to date.

Kris Olivera reviewed the audit documents:
- Financial Statements
- Reports Required by Government and Schedule of Expenditures of Federal Awards
- Management Letter
- Governance Letter

There were no significant findings. They will issue an un-modified clean opinion.

A couple new accounting standards will impact us next year. They will need to add more footnotes on our funding and liquidity. Grants and contributions tracking requirements changed this year.

Kris reviewed the financial statements. There was a drop in our accounts receivable and accounts payable due to a shift in funding and the speed in which invoices are going out and being paid. Payroll is up due to shift in pay schedule and SummerWorks. Unrestricted net assets increased.

Federal income increased about $3 million but a couple grants will expire this year. State and local grants decreased mostly due to the decrease of Oregon General Funds. This was offset by an increase in Multnomah County and City of Portland funds.

Olivera report that we have a healthy cash flow statement.

Olivera reviewed the footnotes. Roy Rogers requested an accounts receivable timeframe in footnote B.
The Audit Letter was reviewed. Olivera reported that there were no material issues.

In the Management Letter it was noted that subrecipient contracts are missing an element that identifies if a contract is R&D. They recommended we add a “yes or no” checkbox to our contracts to allow subrecipients to report whether or not the it is a R&D contract.

There was a small error in contribution and grant revenue. They recommended that staff involved in analyzing and recording contribution and grant revenue receive training in the implementation of the new standard.

The Executive Committee thanked Norrgard and Olivera for their hard work.

**Legislative Event**

Andrew McGough stated that the Government Relations Taskforce is hard at work and is very engaged.

McGough explained that the Governor is proposing 2 budgets. One is a baseline budget with flat funding. This will result in a significant drop in education partner budgets due to increased ongoing operating costs. In the base budget, there are no resources for youth employment efforts. The second budget is an investment budget. There is about a $2 billion difference in budgets.

McGough reviewed the draft trifold of Legislative priorities the taskforce came up with. The target audience is State and Local legislators. The challenge section will provide support on the priorities we want to pursue. The intent is to see where our priorities align with our Education and Human Services partners.

We want to paint a picture of challenges to overcome. Supporting these investments will help to mitigate some big challenges.

The Board discussed the legislative priorities tri-fold.
- We need to be explicit on % working vs. low unemployment rate.
- We need to articulate what we need to do in the region.
- We need to distill down to where we will have impact. What will we be able to do to help solve the issues if we get the needed resources?
- Add data concerning poverty in Hillsboro and East Multnomah County in reference to regional and state-wide data.
- Share more about vision – how we are leveraging resources

The Board felt that this is just a starting point for us, and we will continue to evolve. The goal is to provide more understanding about the challenges in our region and how we have an impact.

**Public Comment**

There was not public comment.

Meeting was adjourned at 1:05 p.m.
Worksystems Executive Committee
Meeting Minutes
November 7, 2018
1618 SW 1st Ave., Suite 450
Portland, OR

Attendees: Travis Stovall, Roy Rogers, Carl Moyer, Bob Tackett, Pam Treece

Staff: Andrew McGough, Tricia Ryan, Marcia Norrgard, Patrick Gihring, Jenny Weller

Quorum was announced, and meeting was called to order at 11:46

Consent Agenda Motion

Motion: Carl Moyer motioned to approve the October 2018 meeting minutes. Pam Treece seconded the motion. The committee requested confirmation of attendees at the October meeting. Motion was unanimously approved pending attendee confirmation.

Diversity, Equity and Inclusion Plan

Tricia Ryan provided an update on the work being done on Worksystems’ Diversity, Equity and Inclusion plan (DEI) A great deal of time has been spent connecting with other organizations, including Partners in Diversity and the Vision Action Network (VAN), to learn what they are doing around the issue of DEI.

The first phase of the work is focused on Worksystems and looking at our DEI goals. The second phase will focus on the workforce system.

The DEI plan work has been broken down into 4 buckets:

- Governance structure -- our strategic plan, mission and value statement, the makeup of Board, training and education opportunities, etc.
- Internal workforce -- our staff makeup, our leadership structure, performance appraisals, policy and procedures, etc.
- Program and Services – the funds we spend out in the field.
- Communications. – making sure our messages represent our values and are appropriately conveyed. We will also seek input from our partners on how well is our outreach is reaching a diverse population?

We had staff complete a DEI assessment. The assessment will help us to prioritize where we need to do focus our work. Ryan requested the Board also complete the assessment. Discussed potentially having partners complete the assessment.

Ryan requested input from the Board on how to proceed. The Board liked the idea of forming a taskforce which would include Board member, employer and partner representation. The purpose of the taskforce would be to help us scope and develop a plan. The Board suggested that Travis Stovall chair the taskforce. He was not sure he has the capacity to chair the taskforce. It was agreed we should look at hiring a consultant. Travis Stovall will send the names of a couple consultants the Tri-Met recently used.
Government Relations Taskforce Update

Andrew McGough provided an update of the Government Relations taskforce, chaired by Jane Leo. We have a lot of expertise on the taskforce and members are very engaged.

McGough reviewed the Government Relations Taskforce Charter. The Board was supportive of the charter with a couple recommendations for wording.

The Taskforce members are feeling a sense of urgency since the legislative session starts in late January. They have developed a draft of legislative priorities and will use the State of the Workforce report to help set priorities.

The Taskforce has decided to convene a meeting of our legislators and staffers. The event is on 12/12/18. A “Save the Date” invite will be sent out this week. The Taskforce will also personally contact legislators. The goal is to create an agenda that supports the work of the Workforce Development Board and establish us as a place to go to get information about workforce issues and concerns. The agenda needs to be about our Board priorities and not dilute by including to many partner priorities.

The Board was concerned about the term “middle wage jobs”. All jobs are important. The focus is to move people from low to middle wage jobs. Eastside is one of the poorest communities in the State. We need to include information about working poor.

It was agreed that the Taskforce should be on-going and convened as needed.

Other

The 2019 Conferences were discussed. More information will be sent out.

Public Comment

The question about who appoints LEO representatives since Loretta Smith will no longer be representing Multnomah County on the Board. McGough will contact Chair Kafoury about selecting a new Multnomah County representative.

Meeting was adjourned at 12:55p.m.