



## WORKSYSTEMS EXECUTIVE COMMITTEE AGENDA

December 2, 2020

11:30 a.m. – 12:30 p.m.

[Join Zoom Meeting](#)

Meeting ID: 846 3218 9746

Passcode: 522662

<u>TIME</u>	<u>TOPIC</u>	<u>PRESENTER/ LEAD</u>	<u>OBJECTIVE(S)</u>
11:30 a.m.	Welcome	James	
11:35 a.m.	Consent Agenda <ul style="list-style-type: none"> <li>November 2020 Minutes</li> </ul>	James	Review & Approval
11:40 a.m.	Government Relations and Upcoming State Legislative Session	Andrew	Review
11:55 p.m.	Grant Update	Andrew/Patrick	Information
12:05 p.m.	Audit Update	Marcia	Information
12:20 p.m.	CEDS Update	Tricia	Information
12:25 p.m.	Public Comment – <b>CONTACT <a href="mailto:JWELLER@WORKSYSTEMS.ORG">JWELLER@WORKSYSTEMS.ORG</a> BY 4:00 P.M. ON 9/1/2020 FOR PUBLIC COMMENT CALL-IN INFORMATION</b> <i><b>Guidelines:</b> If you wish to comment, please sign-in on the form provided at the meeting. Comments are limited to approximately 3 minutes. Please provide a pdf copy of any handouts or written comments to the Executive Committee's assistant.</i>	All	
12:30 p.m.	Adjourn		

Worksystems Executive Committee Meeting  
 January 6, 2021?  
 11:30 a.m. – 12:30 p.m.

Next WDB Meeting  
 January 8, 2021  
 8:00 a.m. – 9:30 a.m.

Meeting dates are subject to change. Worksystems, Inc. is an equal opportunity program employer. Auxiliary aids are available upon request. To request accommodations for this meeting please contact Jenny Weller at 503-478-7366 or [jweller@worksystems.org](mailto:jweller@worksystems.org)

Worksystems Executive Committee  
November 4, 2020  
Zoom Meeting

Attendees: James Paulson, Travis Stovall, Roy Rogers, Sara Ryan, Bob Tackett, Caryn Lilley, Pam Treece, David Fortney  
Staff: Andrew McGough, Tricia Ryan, Marcia Norrgard, Patrick Gihring, Jenny Weller

Quorum was announced and meeting was called to order at 11:34 a.m.

### **Welcome and Introduction of New Member**

Andrew McGough introduced our new Executive Committee member, David Fortney. Fortney was elected to the committee at the October Workforce Development Board meeting. He replaces Carl Moyer. Fortney is the Workforce Development Planner/Manager at PGE.

McGough announced the Cupid Alexander has accepted a new position and will no longer represent the City of Portland. McGough has reached out to get a new alternate for Mayor Wheeler.

### **Consent Agenda.**

*Motion: Travis Stovall motioned to approve the September 2020 minutes. Caryn Lilley seconded the motion. Motion was unanimously approved.*

### **2021-2025 Plan Update**

McGough explained that the Workforce Development Board is responsible for producing a regional workforce plan. We were working on the plan prior to the pandemic. Due to the pandemic, the State has extended the dealing to March 2021.

McGough announced that the goals and strategies are still relevant. Our plan needs to align with the regional economic recovery plan. McGough explained that a lot of work has already been done over the last several months. We will need to look at the economic impact COVID has had on the workforce and the retooling of skills needed due to the downturn. We need to acknowledge that some jobs may not exist in 5 years due to a variety of reasons such as Robotics.

We will put together a team to focus response on the regional level and to ensure it's in sync with the Columbia Willamette Workforce Collaborative. We need to have a draft of the plan ready by mid-February for public comment. We'll get input from the Board, partners and groups that we frequently work with.

It was recommended that we open a dialogue with the Westside Economic Alliance members to get their input.

### **Government Affairs Committee**

McGough reminded the Board that last year we set up a Government Affairs Taskforce chaired by Jane Leo. The purpose of the taskforce was to develop ways to coordinate our work around the Federal delegation, State legislators and local elected officials. McGough would like to reconvene the taskforce and explore some of the opportunities that may be in the next session.

The Board agreed that we should reconvene the taskforce. We need to have something to move forward such as feedback from employers. We could use this to help influence our conversations with legislators. McGough mentioned that a couple policy packages that will be proposed at the next session.

Oregon Workforce Partnership (OWP) has been working with a couple legislators around concerns with the Oregon Employment Department (OED) and concerns about unemployment insurance response. Looking at ways to reorganize some of the non-unemployment insurance services that they provide:

- a. To get them to focus on fixing the unemployment insurance challenges and
- b. Potential response to COVID downturn to make sure regions and local services have more of a say in how services are delivered when we head into economic recovery

It would be helpful to have a taskforce to generate some ideas. It could be helpful for the taskforce to make the rounds with legislators, get their input and inform the new legislators of the work of the Portland Metro Workforce Development Board (WDB). It was also recommended that we meet with other organizations such as Westside Economic Alliance.

McGough will update the charter and will reach out to the Board to find members for the taskforce. He will reach out to Jane Leo to see if she would be willing to chair the taskforce again.

### **Oregon Health Authority Grant (OHA)**

Patrick Gihring informed the committee that staff have been working for several years to link workforce development and housing. The need has excelled under the COVID economic crisis. Food service and retail workers have been hit the hardest and many risk being evicted. Many of these jobs will not be coming back and we need to help re-career these workers. We have a strong system alignment and relationships in place to help them re-career while they have housing.

Gihring reported that Worksystems receive another \$500,000 from OHA to support this effort. We've already received \$1 million for the effort. We can leverage these funds with a 50% Snap match. The funds are available through December 2020. The funds allow us the flexibility to pay for rent in arrears and can be used to compliment other restricted funding. We can also pay for income replacement. These funds are being distributed through WorkSource Portland Metro and our partners.

The committee commented on the need to partner with municipalities to bring all parties together to encourage a comprehensive and cohesive system.

### **Public Comment**

There was no public comment.

Meeting was adjourned 12:28 p.m.

## **Government Relations Taskforce Charter**

### **PURPOSE**

The purpose of the Government Relations Taskforce is to advise the Portland Metro Workforce Development Board (WDB) on local, state and national workforce and related policy issues and priorities. The Taskforce will develop strategies and actions to educate and engage elected officials, business, labor and other stakeholders on the work and priorities of the WDB.

### **MEMBERSHIP**

The Government Relations Taskforce shall consist of volunteers from the WDB. The Taskforce will be Chaired by a WDB member representing the private sector appointed by the Chair of the WDB. Ad hoc representation may be pursued as determined by the Taskforce Chair.

### **MEMBER ROLES & RESPONSIBILITIES**

The Taskforce will develop and prioritize recommendations for review and approval by the WDB to:

- Identify common workforce policy issues and opportunities.
- Produce a 2021 policy agenda that supports shared workforce policy and programmatic objectives.
- Develop and implement strategies to educate and engage elected officials, business, labor, education and other stakeholders about the WDB and the 2021 policy agenda.
- Consider audience when authoring policy statements.
- Review and make recommendations on workforce policies such as those proposed by the State Talent and Workforce Development Board, state agencies and governmental entities.
- Support policies adopted by the Local Workforce Development Board.

Once ratified and approved by the WDB, the Taskforce will continue to work together to implement the approved recommendations.

### **MEETINGS**

The Taskforce will convene beginning in December 2020 at the direction of the Chair. Meetings will take place on-line in accordance with standing social distancing requirements.

Members are asked to block 2 hours for each meeting.

### **CHAIR & STAFF**

Jane Leo will serve as the Taskforce Chair.

The WDB Executive Director will provide staff support to the Taskforce.

Members: Jane Leo, James Paulson, Aida Aranda, David Fortney, Lisa Skari, Carl Moyer, Norm Eder, Joe McFerrin