



Sustainability Training Modules Request for Proposals Questions & Answers

January 29, 2009

Q6: What your timeline is for completion of the work?

A6: **Deadlines for deliverables will be negotiated at contracting with the successful bidder. Final deadline for most deliverables is June 30, 2009.**

Q7: Another portion of the RFP states that the successful bidder must demonstrate capacity to provide training to management. Is this management training not something that the area Community Colleges can or want to provide?

A7: **This RFP is strictly purchasing curriculum development not training. The RFP refers to a capacity of the bidder to provide the training at the employer's expense. This does not preclude the community colleges from providing the training.**

Q8: The RFP states that area Community Colleges will play a part in developing the training. Will the Community Colleges also deliver the training (at least for the pipeline and for incumbent workers) that is developed through this process?

A8: **Community Colleges are partners in the WorkSource Portland Metro System and as such will be part of the provision of training for new workers. As mentioned in A10, incumbent worker modules will be developed with industry guidance and those employers will ultimately decide on the training vendor.**

Q9: How many training modules do you expect to be produced for each of the targeted learner groups? (new workers, incumbent workers and management)

A9: **There are not a minimum number of modules required per training group, although all topic areas listed must be covered. Also be aware that part of the evaluation process will include an analysis of the cost based on the number of modules proposed to be produced.**

Please note that management training module development is not funded through this RFP. The capacity of the bidder to develop those modules separately in concert with employers is the focus of the management section.

Q10: The terms "Sustainability" and "Green Jobs" are very broad and can include many sectors and sub-sectors. Does the curriculum development project intend to support sustainability in manufacturing, construction, recycling, home rehabilitation/retrofit, alternative energy generation and distribution, landscaping, or other sectors? Especially



for the incumbent worker training modules, is there a particular type of worker, function, sector or venue for which training should be developed? Have any priority sectors been identified?

A10: The intention of the new worker training is to produce modules that can be used together as a total package or to select specific modules by topic area to train job seekers (new workers). Modules should be portable and broad enough to be dropped into existing trainings for new workers in various industries.

The incumbent worker modules will be developed with industry guidance therefore industries will be identified prior to their development.

January 27, 2009

Q1: What is the minimum number of training modules expected for this RFP? The RFP states; sustainability, worker innovation, lean processes and resource conservation, however there are a variety of subjects parallel to these and included in these that are relevant in today's marketplace. Can we suggest additional topic areas?

A1: There are not a minimum number of modules required per training group, although all topic areas listed must be covered. Be aware that part of the evaluation process will include an analysis of the cost based on the number of modules proposed to be produced.

The list of topic areas included in the RFP represent a minimum of topics covered not modules. Applicants are more than welcome to recommend the creation of additional topic areas related to sustainability.

Q2: It is implied that instruction for these courses would have to be given by the awarded contractor's team to the audiences in the pipeline and incumbent workers' category. Is there a requirement for geographical distribution throughout the state for these instructions? Is there a minimum number of delivered modules in each category?

A2: These modules will be utilized in Multnomah and Washington Counties and City of Portland. They are being developed with Federal funds that require they become public domain therefore they can be utilized across the State or Country. The intent is that these modules be portable and can be taught by different instructors across industries. There are not a minimum number of modules to each category.

Q3: Will it be expected that private industry is afforded the same hourly rates proposed in this proposal to Worksystems?

A3: When public funds are used to deliver training the same rate will be used for private industry. A cost analysis will be conducted to ensure the rate being charged the public is better then or comparable to the private market.



Q4: The RFP does not appear to call for delivery of training only for development of curriculum modules - is this assumption correct?

A4: **Yes – this RFP is focused on curriculum development. The intent is that both new and incumbent worker trainings will be funded in part or whole with other funds.**

Q5: Pipe line and new worker modules focus on "basic concepts around sustainability, including philosophies, practices and current trends designed to be compatible with existing industry pre-employment training". This appears to exclude job related skills acquisition as part of the deliverables. Is this a correct interpretation of the proposal?

A5: **Yes, the intention of the new worker training is to produce modules that can be used together with job-related skill training as a total package or to select specific modules by topic area to train job seekers (new workers). Modules should be portable and broad enough to be dropped into existing trainings for new workers in various industries or used together as a total training package.**
