



Worksystems, Inc. (WSI) is a nonprofit organization serving the City of Portland, Multnomah and Washington counties and is staff to the Workforce Investment Board for the region. The mission of the organization is to build a comprehensive workforce development system that supports individual prosperity and business competitiveness.

WSI operates an integrated web-based information management system, I-Trac, designed to provide multi-fund data collection and management capability efficiently and securely. I-Trac, WorkSource Oregon Registration Program (WORP), www.localworksource.org, the Career Planner and the Prosperity Planner make up the integrated customer information management system used by WSI, and its counterparts in Clackamas county and Linn, Benton and Lincoln counties. These workforce regions collectively serve 45% of Oregon's WorkSource customers and staff at home, over the Internet and in WorkSource Centers. I-Trac is used to:

- Provide WorkSource customers with access to web and Center-based resources.
- Track customers through registration, basic services, skills assessment, skills training and employment.
- Track funding and eligibility under federal , state and local programs including Workforce Investment Act (WIA) IA Adult and Dislocated Workers, WIA Youth, National Emergency and Additional Assistance Grants, Rapid Response services, and myriad other Federal, State and locally funded grants.
- Deliver reports that support communication, decision making, performance management, program management and customer management

Worksystems is seeking a contract .NET/SQL Programmer to be available for planned new system development. WSI may, at its discretion, choose more than one contractor to use as outlined in this RFP for the stated period. The selected contractor(s) will primarily be working on our MIS, www.worksourceportlandmetro.org and www.prosperityplanner.org. These are web based .NET applications. WSI has a variety of IT development needs over the course of a program year and will work with contractor(s) to develop short-term work plans with project deliverables and associated budgets based on WSI priorities. Each project work plan will be modified into the contracted statement of work to be accomplished within the established timeframes and scope of the deliverable.

Each work plan will:

- Describe the scope of each individual project;
- define the associated timeline for completion of each project; and
- set a price for the project deliverable based on the hourly rate agreed upon through this selection process.



This solicitation and contractor selection will be awarded and funded for the remainder of this program year which runs through June 30, 2010. Up to three extensions will be available for subsequent program years' at WSI's sole discretion. Contractor performance will be a factor considered in agreement extension, as will funding availability. Over this three year period WSI anticipates the contractor budget to be in the \$100,000 to \$150,000 range, depending on the scope of projects and system requirements.

Initial deliverables will include maintaining and modifying two XML parsers used by the MIS to present data entry forms and reports, enhancing www.worksourceportlandmetro.org and converting www.prosperityplanner.org from php to aspx.

The successful proposal will be selected based on the person or organization's demonstrated experience having these programming services available on an ongoing scheduled basis and cost.

The successful proposal(s) will demonstrate expertise in the following skill sets:

1. .NET/SQL custom applications architecture and design.
2. C# programming.
3. SQL Server SQL programming of stored procedures, views, queries, etc. programming and optimization.
4. Web HTML/SHTML/DHTML/CSS programming.

Successful proposal(s) must meet the following requirements:

1. Demonstrate experience and ability to efficiently and effectively deliver the above services.
2. Demonstrate experience brining project deliverables in on time and at cost.
3. Demonstrate effective communication and collaboration techniques.
4. Be willing and able to collaborate with other vendors.
5. Utilize and build upon existing technology.
6. Demonstrate the ability to prototype systems and methods.

In addition to the above, qualified vendors will submit the following:

1. Job titles, years experience and resumes of staff.
2. Sample work, including time and cost.
3. Two professional references.
4. Per hour rate.
5. Project-based cost examples; including examples of project tracking and billing.

Questions concerning the proposal requirements should be submitted via email to kjain@worksystems.org. The subject should indicate ".NET/SQL Programmer RFP Question." Answers will be posted to the WSI website within 48 hours of receipt for all prospective respondents to view. No telephone inquiries will be accepted; answers will not be sent via email reply.

Submissions

- Proposals are due to WSI no later than 5:00 pm Thursday March 18, 2010. Late proposals will not be considered.
- Documents must be submitted electronically to kjain@worksystems.org as an e-mail attachment. Email subject line should contain "WSI Certified Technology Contractor Submission."
- Upon receipt WSI will open documents to ensure they can be read and then email bidder notice of receipt.
- Respondents are advised that most documents in the possession of WSI are considered public records and subject to disclosure under the State Public Records Law (ORS 192.410-192.505).

Selection and Contracting

- The successful bidder(s) will be selected on or before March 29, 2010. Results will be posted on WSI's website, and all proposers will receive written notice of the outcome.
- The successful bidder(s) will enter into a contractual agreement with WSI that defines any initial projects and the budget negotiated for those projects. Subsequent projects will be modified into the agreement as they are identified, defined and negotiated.
- All work product produced through this contract becomes the property of WSI and the US Department of Labor.
- Costs for developing the proposals are solely the responsibility of the respondents. WSI will not provide reimbursement for such costs.