



Menu of Product and Services

Employment Services

When you become a member of WorkSource Portland Metro, you'll have access to a number of job finding tools, online job search tools, job readiness workshops, short-term skill upgrades, occupational skills training, on-the-job training, basic computer classes, and a full-service career center. Plus we'll help you assess your basic skills and provide you with a variety of career building experiences to help you find a job.

Career Center Resource Room

Each WorkSource Center provides a professional environment to access resources and conduct your job search.

You'll find, Internet access for job search, E-Learning Tools, Self-Service Fax, Phones, Copier, MS Word, Winway Résumé, WINSkills Review, iMatchSkills, and a Resource Library.

Training Support Programs

Short-Term Skill Upgrade

Tuition assistance may be available to help you upgrade skills that would increase your employment opportunities in your current occupation.

Occupational Skills Training

Tuition assistance for qualified classroom-based training that leads to credentialing or certification may be available. To learn more attend a Training Preparation Workshop.

On-the-Job Training

Paid occupational skill training provided by employers who intend to retain the employee when training is complete.

G.E.D. & Adult Basic Education

Increase your math, reading and writing skills.

Check with your WorkSource Center staff about training program pre-requisites.

Community Resources Call 2-1-1

If you need help locating health and human services in the greater Northwest Oregon and Southwest Washington region, just call 2-1-1. Easy to remember, 211 helps connect people in need with the community resources available to help meet those needs. Alternate: (503-222-555)

Workshops

Workplace English

Practice English speaking skills while looking for work. Multi-level workshops are available.

Math Skills Workshop

Provides an opportunity to review and practice basic math skills.

Computer Skills Workshop

Offer introductory and advance instruction on using the Internet, Windows, email and Microsoft.

Career Exploration Workshop

Helps you develop career goals by matching your skills aptitudes and experience with current occupational trends.

Training Preparation Workshop

Reviews the process of applying for training tuition support.

Résumé Workshop

Learn about strategies and formats presenting your accomplishments in the most compelling way.

Job Search Workshop

Learn strategies to increase the effectiveness of your job search, including using iMatchSkills®.

Interview Workshop

Learn about the types of interviews you are likely to encounter and how to be successful in them.

Job Club

Network with other job seekers, share job leads.

Check with your WorkSource Center staff about workshop pre-requisite

www.WorkSourcePortlandMetro.org

WorkSource is an equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with disabilities. To place a free call in Oregon dial 711. This program financed in whole or in part with funds provided by the U.S. Department of Labor

Unemployment Insurance

Claim specialists are ready to take your call Monday through Friday, 8:00 a.m. to 5:00 p.m.

UI Questions call:
(503) 451-2400 or (877) 877-1781

Claim online at:
www.WorkinginOregon.org/ocs

Self-Employment Assistance Program

The Self-Employment Assistance Program helps eligible unemployed workers set up a business on a full-time basis and still receive full unemployment insurance benefits.

For eligibility inquiries call your local office and ask for the Self-Employment Assistance Program representative.

Veterans

WorkSource Portland Metro has specialized staff to assist you with a variety of job placement, training, referral to supportive services and answer questions about your military benefits.

Please call your local office to talk to our Veteran Representative for more information.

Training Unemployment Insurance

Find out how to receive training while on the Unemployment Insurance Program by calling (800) 436-6191.

Labor Market Information

Are you looking for work and want to research career options? Search more than 700 occupational titles for job openings, wage information, licensing information, employment forecasts, and more. Oregon's Labor Market Information System is home to current employment data, specialized reports, and current job listings. Oregon's Labor Market Information is easily found at www.QualityInfo.org.

Oregon Relay Service

The Oregon Relay Service allows deaf or hard-of-hearing customers to speak directly to standard telephone users. Just call 7-1-1.

Our Locations

Full service One-Stops

WorkSource Portland Metro East
19421 SE Stark St., Portland 97233
(503) 669-7112

Saturday Hours:
10:00 am - 2:00 pm

WorkSource Portland Metro Central
30 N. Webster St., Suite E., Portland 97217
(503) 280-6046

WorkSource Portland Metro Southeast
6927 SE Foster Road, Portland 97206
(503) 772-2300

WorkSource Portland Metro Tualatin
7995 SW Mohawk Street, Tualatin 97062
(503) 612-4200

WorkSource Portland Metro Beaverton/Hillsboro
241 SW Edgeway Dr., Beaverton, OR 97006
(503) 681-0219

WorkSource Clackamas
506 High Street, Oregon City 97045
(971) 673-6400

Express Centers

North Portland @ New Columbia
4610 North Trenton, Portland, OR 97203
(503) 943-5600

Forest Grove
2012 Main St., Forest Grove, 97116
503-747-3395

Hours of Service

Monday – Friday
8:00 a.m. – 5:00 p.m.
Closed Legal Holidays