

## Metals Manufacturing Skill Panel

### Meeting Minutes

Tuesday, June 9, 2009

1:00-2:30pm

**Attendees:** Heather Noel; ESCO, Marc Goldberg; MHCC, Stuart Van Riette; SPM, Heather Ficht ; WSI, Randy Anderson; Leupold & Stevens, Mary t. Davis; PCC, Dennis Boyd; HVAC& Metals Institute, Sharon Birge; Boeing, Kenya Budd; WSI, Terry Smith; PCC Structural, -via conference call, Jon Ostling; Cascade Steel Rolling Mills-voting in absentia, and Marci Jackson; Warn Industrial-voting in absentia.

#### Minutes:

##### **Introductions:**

- The Panel welcomed new comers Stuart Van Riette from SPM and Heather Noel from ESCO as first time panel members.
- Heather Ficht announced that the industry has 200k to spend on training and that the new funding will be dramatically reduced due to budget decisions made at the state. Heather will be requesting an extension of the end date for the current funds from Dec.'09 to June '10. The Chair and panel members supported Heather's proposal and agreed to provide additional support if needed.
- Heather Noel joined the Curriculum committee and accepted the role of Chairwoman of the curriculum committee.

##### **Results of the Training survey:**

- The aggregate results yielded 14 priority areas: **Computer training, Leadership Training, Mentoring, GD & T training, Forklift (IVES) training, Welder training (basic), Welder certification training, Metallurgy, Spanish language classes, Sustainability/Environmental training, Safety training, Customized math (basic-advanced), Business/technical writing, and Cultural competency training.**
- Proposals were made and agreed upon to :  
Remove "Spanish language classes" and change cultural competency to intercultural communication. Then to combine intercultural communications and mentoring as proposed classes under the "Leadership training" topic.
- Panel members voted, as a result of the voting:  
**Metallurgy, Welding certification, GD & T, Customized Math, Computer skills and Leadership Training** was chosen as priority trainings.

- A proposal was made by the Chair, Terry Smith to suspend further action regarding the Leadership Training, until the panel receives word from WSI on the requested end of spending deadline for these funds and the awarding of the next year's grant funds.

#### **Brainstorm Training Providers:**

- The panel members will make training vendor suggestions known to Kenya via email no later than 3pm Friday, June 12<sup>th</sup>.
- An announcement will be sent out to Industry- suggested vendors as well as area community colleges and universities inviting them to submit a brief proposal .The Metals Skill Panel's curriculum committees will then review vendor proposals and choose the vendor(s) on behalf of skill panel.

#### **Next Steps**

- The Curriculum committee will meet on Thursday June 11<sup>th</sup> to set criteria and specifics in the identified trainings to clarify the RFP which will go out to selected training providers early next week.
- A copy of the RFP will also be sent electronically to each Panel member for information.
- Skill Panel members will be informed of the Committee's progress and decisions.
- Next Skill Panel meeting will be announced