

## Metals Manufacturing Skill Panel

### Meeting Minutes

November 10, 2009

Next Skill Panel Meeting: December 1<sup>st</sup>, 8:00-9:30 at Worksystems

**Attendees:** Jesse Aronson, WSI; Terry Smith, PCC Structural; Juli Potts, Wendy Normand, Leatherman; Carol Chislett, Vigor Industrial; Jeannie Brault, Schnitzer Steel; Aaron Sorenson, WorkSource East; Paul Wild, PCC; Deb Tappendorf, Columbia Industries; Randy Anderson, Leupold and Stevens; Kim Freeman, MHCC.

#### Minutes:

#### I. Survey Overview and Discussion

The initial survey was sent to Metals Skill Panel companies to distribute among their own personnel. The follow up survey was created using the trainings that were identified by multiple companies in the initial survey as “high need.” Companies were also asked how many they could commit. Below are the results of the follow up survey.

Type of Class	# able to Commit
Computer Training	99-140
Supervisory/Management and Leadership Training	24-35 (two classes)
Safety Training	34-50 (two classes)
Project Management	10-15 (one class)
Communication Training	20-35 (two classes)

The group discussed if they felt the results were accurate. Vigor wanted blueprint reading and shop math added to the list.

The initial survey showed a strong consensus for a training delivery model that was onsite, at the beginning or end of the workday, and training that was spaced out over several weeks.

#### II. Training Discussion

WSI shared that there is roughly \$100,000 of unspent funds for training. The group then briefly discussed the training content needed by each company for each training area.

For Computer training, the group decided to purchase more Kinetic vouchers. Each company stated how many vouchers they could use.

- Schnitzer 60
- PCC Structural 10
- Columbia Ind. 30
- Vigor 15
- Leatherman 20

**Action Item:** Metals companies will send Jesse a description of what training content they would like to see offered for Supervisory/Management/Leadership, Safety Training, Project Management, and Communication trainings by Tuesday, 11/17.

**Action Item:** Jesse will send the content descriptions to MHCC, PCC, and OIT to create potential trainings for the panel to review.

**Action Item:** Jesse will notify the group when the new round of Kinetic vouchers are available for use.

### **III. On-the-Job Training Presentation**

Aaron Sorenson of WorkSource East presented about On-the-Job Training (OJT). He is the WorkSource Regional Business Specialist that will be working with the metals industry. He is a resource to connect newly trained workers to the metals industry and coordinate On-the Job Training.

*See attached flyer for OJT information and how to contact Aaron*

### **IV. Other Business**

Leatherman discussed the issues they are having with ADA in a lean environment and asked the group how other companies are handling this. The group said that Oregon Manufacturing Extension Partnership (OMEP) would be a good resource for ADA questions. [www.omep.org](http://www.omep.org)

OMEP Contact:

Mary Chalkiopoulos: 503.821.1294

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