

## Metals Manufacturing Skill Panel

### Meeting Minutes

August 20, 2009

9:00-10:30am

**Attendees:** Marc Goldberg, MHCC; Randy Anderson, Leupold & Stevens; Wendy Normand, Leatherman Tool Group; Heather Ficht, Jesse Aronson, WSI; Terry Smith, PCC Structural; Dennis Boyd, HVAC and Metals Institute; Mary Davis, PCC; Deb Tappendorf, Columbia Industries

### Minutes:

#### Introductions:

- The Panel welcomed new comer Deb Tappendorf from Columbia Industries.
- Jesse Aronson of WSI will now be managing the Metals Manufacturing contracts.

#### I. Training

i. New Kinetic Trainings: Columbia Industries would like to have Crystal Reports, Adobe Photoshop and Illustrator added to available trainings at Kinetic. Panel decided to allow companies to take any computer training that Kinetic offers.

**Action Item:** WSI will mod the contract so this is possible.

ii. Kinetic Vouchers: There was some confusion over how many vouchers companies had reserved for Kinetics trainings. There are 207 vouchers in all.

- Leatherman has a total of 66
- Leupold and Stevens have 20 but are not sure if they will be able to use them
- PCC Structural have 10
- HVAC has 6
- Columbia Industries has 10 but would like more if they are not all taken

**Action Item:** Jesse will verify with ESCO, Schnitzer, and Vigor how many vouchers they had reserved.

iii. Class Sign-up: OIT Metallurgy class had a low number sign up. This was attributed to there not being a sense of urgency or enough marketing. We can move funding to other areas if the classes are not being filled. Heather recommended a marketing subcommittee be created. Randy volunteered for committee.

**Action Item:** Heather will check with Boeing and ESCO to see if they will be on subcommittee

### III. Strategic Planning

i. Long Term Plan: We know we are getting less funding this year (around \$75,000), where do we want to go from here? Time to start thinking about long-term workforce need. What do our employees need to know? How do we get them there?

The group felt there was a need for leadership development in companies. Randy Anderson and Dennis Boyd expressed interest in the need for a leadership networking group. This could help develop employees that are in leadership roles with no formal training or experience.

Marc Goldberg of MHCC spoke about the “train the trainer” model they are using as part of the WIRED grant. Metals companies can access this resource. Training is through Chemeketa Community College. Metals group can use WIRED as a test run for “train the trainer” training and possibly invest new training funds in “train the trainer”.

**Action Item:** Marc will get info to group when it is available.

Mary Davis of PCC offered focus group coordination to ask about long term learning and development needs of business. They ask company employees about recruiting and what HR needs they could not fill in the past. Focus group data is given to the company along with a consolidated report of all companies in like industries. Focus groups help companies identify their needs and help PCC direct their educational focus. No fee plus a free lunch.

**Action Item:** Mary will email info/flyer to the skill panel

Heather proposed adopting a theme for strategic planning (possibly leadership?) as a way to focus and target training efforts in one area. Group can then develop a multi-pronged approach to support the theme.

**Action Item:** Group will think about strategic plan ideas and come prepared to discuss in further detail at next meeting.

### IV. Other Business

i. Welding Certifications: Previous welding certification descriptions were inaccurate. MHCC will include in their welder certs/re-certs the same content as the HVAC and Metals Institute.

**Action Item:** Marc Goldberg will send out course content for welding certs/re-certs that they offer. If companies would like changes made, PCC and MHCC need to know by 9/26/09.

ii. Meeting Time: Group has decided to meet on the 3<sup>rd</sup> Thursday of each month at Worksystems from 8:00-9:30. The next meeting will be on 9/17.