

WSI Board of Directors

Meeting Minutes

April 2, 2010

111 SW 5th Ave., Suite 1150

Portland, OR

Attendance: James Paulson, Don Jensen, Diane McKeel, Kimberly Schneider, Bob Tackett, Roy Rogers, Travis Stovall, Carl Moyer

Staff: Andrew McGough, Tricia Ryan; Pat Malone, Sharon McFarland, Rik Mackay, Jenny Weller

Call to Order

Quorum was announced and meeting was called to order at 7:35 a.m.

Consent Agenda

Carl Moyer moved to accept the February 2010 minutes. Don Jensen seconded the motion. Motion was unanimously approved.

Performance Reports

Pat Malone reviewed the July 2009 – December 2009 performance reports. We are 33% spent out which is typical for this time of year. The Dislocated Workers program (DWP) is spent out at a higher rate due to current economic conditions. Through December 2009, we are 17% above where we were for all of last program year. Adult WIA funds can be transferred to support Dislocated Workers so we do not anticipate a funding shortage.

We are performing well on all measures with the exception of “Employment & Retention.” This is to be expected due to the economy. Business Services is aggressively engaging with employers and with Employment Services with the expectation that participants going through training will be placed in openings.

Rik Mackay reviewed other funding programs – WIRED, STEM, NEGS, Department of Defense, and WRT. The WIRED grant is ending 6/30/2010. The NEG grants provide funding for large plant closures. The funds allow us to be more company specific and provide more support and special services.

Some of the Board members requested an Executive Summary instead of the detailed performance report. Other members like the detailed report. Malone will have both formats available for the next quarterly report.

Budget Update

Malone provided an update of the budget. Revenues are close to being on target. We are 61% spent out which is on target for this time of year. We spent about \$400,000 of the ARRA funds last program year. We also had more carry-over and less EWTF funds than budgeted.

It was agreed that the Finance Committee would be responsible for delving into the specifics of the budget and that Malone would continue to present an executive summary to the Board.

Board Appointments

Andrew McGough reviewed the WIB appointment list. He will contact each LEO to discuss openings and appointments in their jurisdictions. Glenn Shuck is retiring at the end of June, so there will also be an opening for a Labor representative.

YEI Update

James Paulson provided a brief history of the corrective action plan that was put in place for YEI. Sharon McFarland provided an update. YEI has decided to continue to be a contractor and make the changes needed in order to be compliant. YEI has paid back about \$9,000 in disallowed costs.

Public Comment

WSI will not be doing an RFP process to contract for Adult and Youth Services until PY11. With the integration effort we will have to contract differently. WSI will offer recommendations to the Board.

Meeting was adjourned at 9:00 a.m.